



Digital Services Committee

Date: THURSDAY, 22 JANUARY 2026

Time: 1.45 pm

Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: James Tumbridge (Chairman)
Deputy Dawn Wright (Deputy Chair)
Simon Burrows
Deputy Timothy Butcher
Lesley Cole
Susan Farrington (Ex-Officio Member)
Deputy Caroline Haines (Ex-Officio Member)
Philip Kelvin
Alderman Sir William Russell (Ex-Officio Member)
Deputy James Thomson CBE (Ex-Officio Member)

Enquiries: **Molly Carvill**
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Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporationstreams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the previous meeting held on 27 November 2025 as a correct record.

For Decision
(Pages 5 - 12)

4. **DRAFT CHAMBERLAIN'S BUSINESS PLAN, 2026-29**

Report of the Chamberlain.

For Decision
(Pages 13 - 28)

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

7. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Items

8. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 27 November 2025.

For Decision
(Pages 29 - 34)

9. PROGRAMME SAPPHIRE (ERP) UPDATE REPORT – JANUARY 2026

Report of the Chamberlain.

For Decision
(Pages 35 - 44)

10. DITS RISK UPDATE

Report of the Chamberlain.

For Information
(Pages 45 - 64)

11. MAILBOX FILTERING

Report of the Chamberlain.

For Information
(Pages 65 - 68)

12. CYBER SECURITY

Report of the Chief Information Security Officer.

For Information
(Pages 69 - 108)

13. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED